



Saint Maria Goretti's Catholic School

Parents & Friends Association

President: Grace Hockey

Vice President: Michelle Urquhart-Holdcroft

Secretary: Jayne Aland

Treasurer: Evita Footman

Contact smgparentsandfriends@gmail.com

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MEETING MINUTES

Meeting dated Friday 29th October 2021

1. Welcome and Prayer

Darren McDonald

Meeting Opened 0908am

2. Attendance and Apologies

2.1 Attendance:

Grace Hockey (via zoom), Darren McDonald, Tarryn Jones, Evita Footman, Jayne Aland, Michelle Urquhart-Holdcroft, Natalia Vollrath-Hale

2.2 Apologies:

Erica May

3. Minutes of Previous Meeting

10th September 2021

3.1 Accepted:

Michelle Urquhart-Holdcroft

Seconded:

Natalia Vollrath-Hale

4. Correspondence

4.1 In:

- a) Colour Run Quotes – Quality Colour Powders \$822.04 & Australian Fundraising \$576
- b) Executive Email correspondence approving Australian Fundraising cost of \$576 for colour run
- c) Remittance Advice for Sausage Sizzle funds
- d) Commonwealth Banking – Ending 1st December
- e) Confirmation from Cassie Rowe's associate confirming she can attend Thursday 18th November's assembly for the Bike Voucher presentation

4.2 Out:

- a) Email to Jenny Davis & Emily Doherty for Cassie Rowe Bike Donation 13th October

5. Reports

5.1 President:

Grace Hockey

Reflecting on 2021, we can be proud of the successful year it has been. Our decisions, dialogue, ideas and teamwork have brought about that success and I sincerely wish the P&F a fantastic year in 2022.

As my other commitments need to have my focus and energy in the new year, I will be stepping away from the President's role. I will be on the side-lines cheering on and supporting the Committee next year. I have appreciated you all welcoming me to be part of the P&F this year to contribute to your mission and goals.

We have not received any applications for the CSPWA representative position on the Committee, however I would like to emphasise the real value in the CSPWA and to try and cultivate interest, it would be nice for someone at the CSPWA to deliver an information session to the school community on their role.

There may be someone available to be the Parish rep for the P&F.

At the last meeting, I proposed hosting a workshop facilitated by URSTRONG, for both parents and children. Having completed the Code of Conduct training available to school volunteers, there is a lot of excellent content that is of value to all parents if access to the course can be extended. The training covers many of the key themes spoken about in the workshops delivered by URSTRONG particularly on cultivating healthy friendships and maintaining a safe environment across the broader school community for children to thrive in.

5.2 Treasurer Evita Footman

Main Account Balance \$30,789.25

Bake Sale raised \$1,016.60

Sausage Sizzle – Outgoing expense \$510 \$452.16 Remittance received from the school

The cheque for the Sausage Sizzle Buns is still to be presented

The Australian Fundraising invoice has been paid - \$576.00

There is \$10,000 allocated to Andrew's playground, money allocated to the Play pods and Shirts so we should be able to carry forward approx. \$10,000 for next year

5.3 Principal: Darren McDonald

Catholic Identity

September 14 Pre Primary hosted a liturgy of the Word.

September 24: Whole School Mass and Celebration Day in honour of our Patron Saint. Saint Maria Goretti. Very Well organised and meaningful. Much fun was had by all. All funds raised went to our Champion Charity.

October 19: Father Quynh and the the year 3's lead us in a whole school mass to start the term.

October 26: Year 2 had a very well parent attended liturgy of the Word with father Quynh.

Teaching and Learning .

Sept 14th and 17th A very successful Faction Athletics carnival was organised and ran by Mr Nardelli.

September 16 : SMG awards were given out at Assembly

September 23: 4M hosted assembly and gave a great snapshot of their learning

Sept 24: Logan McDonald and Chad Warner from the Sydney Swans visited the students and heard the players talk about their AFL journeys. The players answered questions from the students and signed autographs afterwards.

Oct 18 – 22: Standardised testing occurred for students from 1-6.

Oct 21 Pre Primary M delivered their first school assembly from start to finish very Confidently

October 25/26: Our interschool Athletic team from years 3-6 competed. We came eight but

the gap was much less than last year. Each tried their best, came to before school trainings. I was very proud of their sportsmanship and behaviour.

October 28: PrePrimary G presented their assembly to the school and once again displayed great confidence.

Community

September 17: P&F did a great job with the sausage sizzle at the Athletics carnival

Stewardship

September 13: Census Audit was held to ensure we are categorizing our students appropriately.

September 20: Our strategic Planning evening was held with staff present and parents invited to attend.

September 22: Our registration Audit was held; with only Mandatory Reporting training for regular volunteers, Medicare numbers for each family and going over our revised Crisis Management plan with staff needing attention.

5.4 Board: Natalia Vollrath – Hale

The traffic situation is still ongoing and a draft suggestion from the traffic consultant and CEWA has been presented to the council.

The Discussed Strategic Planning has been accepted and will be communicated to the school.

The budget is looking good, and this was the last meeting before the AGM on 16th November.

6. Business Arising from Previous Minutes

6.1 Colour Run – Final Planning

4 stations with 4 coloured powders

Tarp with Soapy water, water pistols, sprinklers

Stagger the times so we have 2 year groups running together not the whole school

Goggles / sunglasses recommended.

PP & Kindy to be held in their playground before the rest of the school

Lunch is 1 to 1.30 but that can possibly change to allow for set up.

2pm Start

Towel, White Shirt, Goggles, Free Dress, Enclosed old shoes and Sunsafe attire

PA system for music

3 Faction tents set up for the students to sit under

Parents are invited to volunteer / attend

\$5 participation fee which will give them a chance to win the Bike Voucher donated by Cassie Rowe

Parent Waiver needs to be signed and returned to teachers. Trybooking for payment

The alternate kindy class is invited to attend.

We have 51 icy poles already and will purchase more to give 1 to each student

Approve to purchase Icy poles / Squeezy Bottles / Dishwashing liquid

6.2 P&F Administrative Policy

Suggested to have a Key Value statement

Logo is not set in stone so this can be changed at any time. Possibly do a competition next year for the students to design a new logo for the P&F

There has been no email communication on the document after distribution to the parent community.

Grace is going to have a look at a few word changes for the document including Chairman to Chairperson and hopefully we can have this ratified at the AGM for next year's Committee.

7. New Business

7.1 Christmas Concert 30th November Sausage Sizzle

We have plenty of left over cool drink from the Bingo Night that can be sold.

Nat to correspond with Erica about a Vegetarian option – say 100 to 200

Price for Sausage Sizzle \$2.50 and Drinks \$1.50

Approx. time 5.45pm till 7pm

We already have 50 sausages left over from the Faction Carnival so look again at contacting Belvidere's Artisan Butcher and Tammy's Bakery

Cash sale and Square for Eftpos

7.2 Interschool Carnival Uniform

Year 4-5's have started looking at the design for the shirts

Natalia is getting some quotes one being from Dynamics.

They are roughly \$36 per shirt

Approx 65 min needed for interschool so look at purchasing 80-100 so they can be used for choir and other events.

Natalia will also look into swimming caps.

7.3 Sausage Sizzle for AGM

Darren requested funds for a Sausage Sizzle to be provided to those that attend the AGM

All in favour with no objections to cover the cost of this

8. Date of Next Meeting

AGM 16th November 2021

9. Closing

Meeting closed at 0959am