



Saint Maria Goretti's Catholic School

Parents & Friends Association

President: Nicole Yee

Vice President: Natalia Vollrath-Hale

Secretary: Merle Yee-Moscufo

Treasurer: Evita Footman

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## MEETING MINUTES

Meeting dated 1 April 2022 at 8 Yolks Cafe

### 1. Welcome and Prayer

Darren McDonald

Meeting Opened 9.10am

### 2. Attendance and Apologies

#### 2.1 Attendance:

Darren McDonald, Andrew Gaudoin, Nicole Yee, Natalia Vollrath-Hale, Merle Yee-Moscufo, Evita Footman, Ryoko Jennings, Bronwyn Mortimer, Kelly Humphrey

#### 2.2 Apologies:

Rae Jas, Hayley Clince, Clare Whitbread, Michelle Urquhart, Sandra Murgia, Ria Rinaldi

### 3. Minutes of Meeting

22 March 2021

#### 3.1 Accepted:

Evita Footman

#### Seconded:

Natalia Vollrath-Hale

### 4. Correspondence

#### 4.1 In

- a) Email/letter from Cassie Rowe welcoming new committee and offering donation of prize to value of \$350 (different options available)
- b) Email discussions between P & F executive regarding ordering of Mothers Day gifts and invoice from Moon & Back for Mothers Day gifts ordered to the value of \$1,413.10
- c) Email discussions between P & F executive regarding using online tickets for Easter raffle

#### 4.2 Out:

- a) Emails to Cassie Rowe advising of new committee and asking her to attend P & F meeting

- b) Emails from (and to) Rafflelink to set up online Easter raffle at cost of \$39 plus service fees of 5.5%

## **5. Reports**

### **5.1 President:**

***Nicole Yee***

We have 2 P & F reps for every class now, thanks to Kelly Humphrey for volunteering to be the kindy rep.

Shrove Tuesday was very successful thanks to work from volunteers, led by the pre-primary reps Ria Rinaldi and Ryoko Jennings. The parent volunteers made about 450 pikelets on the BBQs ready to be served by recess. It cost about \$90 for the pancake mixes, and we had a lot of positive feedback from the students regarding the delicious taste. Thanks to Nat and Merle for running around and getting all of the pancake mixes, including the allergy free ones.

We have started planning for the Mothers Day stall. Nat and Merle did a clean out of the P & F storeroom and a stocktake of the Mothers Day and Fathers Day items to determine what we had. We had 210 Mothers Day gifts, and it was estimated that we needed to buy 760 in total in order to allow for each student to purchase 2 gifts each. After discussion, Merle has placed an order with Moon and Back for 574 gifts (some of which are smaller gifts, which will be sold as a duo). Will let Nat discuss further ideas for remaining presents.

We have set up the Easter Raffle online, paid a fee of \$39 to Rafflelink for them to host it online. There are service fees of 5.5% which goes towards the administration costs of them running the raffle. Currently, we have over \$500 in profit from raffle ticket sales, and these ticket sales will continue until the drawing of the raffle on 7th April.

We have done a lot of advertising for the raffle and parade, which we will continue to promote to parents. Hoping that students will get inspired to make their hats at home and bring in for the parade. Will need to decide how the parade will run in this Covid climate. We are going to get together after the meeting to make the baskets.

### **5.2 Treasurer**

***Evita Footman***

From the main account, we have only had \$90 come out, so balance is \$23,472.10.

Yet to pay some invoices for the raffle.

We have \$740 in the footy tipping account.

Will be going to bank with Nat to change signatories today.

### **5.3 Principal:**

***Darren McDonald***

#### **Catholic Identity**

March 1 – Our P&F provided students with Pancakes for Shrove Tuesday for a gold coin donation for project compassion.

March 2 – Ash Wednesday was celebrated in each classroom via a liturgy of the word with ashes sprinkled on students hair.

March 15 – A beautiful Liturgy was held at the church on March 15 for our First Reconciliation Candidates in Year 3. It was very well organised by teachers Mr Elliot Loh and Mr Rob Vidovich and along with the parents the students were prepared excellently. Father Quynh was the celebrant and as usual brought a sense of meaning to the occasion. It was terrific to find a way for parents to be present during these times

March 22 – Year 1 class liturgy

March 29 – year 2 class liturgy was held

March 30 – Year 2's kicked off Holy Week celebrations with a lovely take on Palm Sunday

### **Teaching and Learning .**

March 3 – A faction swimming carnival went ahead and was very well prepared by Mr Daniel Nardelli under very trying circumstances. The students competed to their best were excellently behaved and parents observed protocols. All in a great day that was won by Ryan faction. It was the first time at Aqua life and a good venue for future carnivals.

March 25 NAPLAN practice testing started.

March 31- We competed in the interschool swimming carnival at Aqualife and came 4<sup>th</sup> overall and we had some wonderful individual performances with Emma winning r/up year 6 Champion Girl, Jack G A Year 6 Champion Boy, Mary Jane winning Year 5 Champion Girl and Sarah winning Year 4 champion Girl.

### **Community**

March 17 The Footy Tipping kicked off on, we ended up with around 70 members. Covid is limiting community opportunities

### **Stewardship**

March 4 – The staff had a PD day on Restorative Practice which is a philosophy to apply when things go wrong. A parent info session with RP WA will happen when we can have these again

March 17 – School Advisory Council meeting was held. Where carpark reconfiguration was discussed with architect plans. Staggering of pick up times has worked a treat.

We have also been working on our maths teaching policy and BrightPaths which is a writing assessment tool.

Covid protocols have been taking up much time.

### **5.4 Board:**

***Natalia Vollrath – Hale***

Unable to attend last meeting due to work but looking at minutes, main thing discussed is the carpark. Looked at designs for the carpark, and plans being reviewed for it as we speak. It will be more functional and reduce traffic issues.

P & F wishlist was also discussed.

## **6. Business Arising from Previous Minutes**

### **6.1 P & F Administrative Policies Manual**

Motion to accept this was passed today by all executive members.

### **6.2 Change of signatories for P & F**

After the meeting, Evita and Nat will go to the Commonwealth Bank to change the signatories.

Nicole will also be added on as a signatory to the bank account at a later stage.

### **6.3 Easter egg raffle and parade**

Each cohort will do their parade separately in their room and be judged by the assistant principals. Unfortunately due to Covid, no parents on site. Photos will be uploaded of the children. Winning children can come to the office to collect their prize. Every child will get a small prize. No winners in kindy and pre-primary, just small prize for each.

Raffle tickets have been selling well on Rafflelink. The admin fee of \$39 is high, and the processing fee is also high (5.5%) but it was just a trial to see if it would work well and it has been very successful to date.

### **6.4 Pieces of Me**

Nat has found a book about it. Andrew spoken to Jason (our landscaper) and he had some suggestions. In order to have longevity with Year 6 legacy, the Year 6s can have limestone in playground, that they paint it and it can be sealed. They can be engraved and put in there. The Year 6 will do it this year and then each Year & group can add onto it each year.

Could possibly be given a pebble and put in a dry pond. If we have pebbles, they will wear, they will need to be under cover, and against the wall in order to last for a long time.

Students could paint a tile and attach it to the limestone, because limestone may be harder to paint. Tiles can be broken though.

It doesn't have to all be put in one area, can be placed in different areas around the school. It is possible to have all different projects each year, rather than the same thing. One year group could paint a bench, and another might do pebbles.

Depending on the magnitude of the project, it could be done as a class, or in art.

Bronwyn suggested that the Year 6s create a business project where they organise a fundraiser, and then they donate something to the school as the proceeds. It could be a buddy/friendship bench or play equipment.

Kelly, Nat and Andrew will work on this idea together.

## **6.5 Staff Wishlist**

The Exec have looked through the staff wish lists.

Waiting to get a quote on the floodlights. We need 2 quotes on this.

Have a quote on PDR sport for the unisex sports uniforms, netball, footy, soccer, etc came to about \$3K. Darren said they are the cheapest for these uniforms. It will be used for the Friday afternoon sport for Year 5s and Year 6s. There is a waitlist of 4 weeks for these, so need to order that now to have for next term.

Staff has placed items on Wishlist for some equipment, books, outdoor equipment, half moon table.

Details of all wish lists items were explained by Darren.

Year 2 has put in for some easels, brushes, light table, garment rack, pipes, mud kitchen.

There was a table in Year 5 that is really wobbly but is new, so will get some brackets for it instead.

There is also some Aboriginal resources to be ordered for the Aboriginal hub.

The research has been done by the teachers and it has been well considered.

The Board have approved the Wish list.

First motion: Natalia Vollrath-Hale

Second motion: Evita Footman

Motion to pass the wish list apart from the floodlights has been approved.

## **7. New Business**

### **7.1 Mothers Day stall planning**

Year 1s and Year 4s will be in charge of this stall (as well as Father's Day).

Nat would like us to get some plants to sell for Mothers Day stall. Ryoko is going to ask a friend if she can donate some plants.

Kelly is going to make some resin jewellery for the sale, 20 in total. She will make pieces that cost \$5 or less each and give receipt to Evita for cost.

### **7.2 Donation by Cassie Rowe - options**

Cassie Rowe normally gives us a donation for a bike voucher for \$350, she has given us the option to change it to something else for \$350, a local business voucher or Perth Zoo voucher.

Next meeting, everyone can come with their ideas for what they think the best voucher would be. Will also ask for suggestions on newsletter and FB.

Nat is going to organise a generic letter for donations.

### 7.3 P & F Logo

Will run a P & F logo next term for 5 weeks, each student to do it.

At next meeting, everyone to come with idea of what the logo should stand for.

## 7.4 Sundowner

Might look at having a sundowner next term. Darren will look at calendar back at office in first few weeks and let the exec know.

### 7.5 Bike undercover area

Ryoko has asked if we can increase the bike undercover area so that more students are encouraged to ride in.

**8. Date of Next Meeting** Friday 20th May at 9am

**9. Closing** Meeting closed at 10.11am