



Saint Maria Goretti's Catholic School

Parents & Friends Association

President: Simone Roney

Vice President: Michelle Urquhart-Holdcroft

Secretary: Jayne Aland

Treasurer: Evita Footman

Contact smgparentsandfriends@gmail.com

Follow us on Facebook <https://www.facebook.com/SMGPnF/#>

MEETING MINUTES

Meeting dated 12th August 2020

1. Welcome and Prayer

Darren McDonald from The Book of Jeremiah

Meeting Opened at 09.00am

2. Attendance and Apologies

2.1 Attendance: Michelle Urquhart, Jayne Aland, Simone Northcott, Evita Footman, Simone Roney, Tiffany Johnson, Andrew Gaudoin, Darren McDonald

2.2 Apologies: Erica May, Nat Vollrath-Hale

3. Minutes of Previous Meeting

3.1 Accepted: Simone Northcott

Seconded: Michelle Urquhart

4. Correspondence

4.1 In:

a) Executive Email confirming approval to purchase Father's Day Gifts - see attached

The Fathers Day gifts were approved to be purchased via email by the Executive. Due to the current covid situation delivery could not be guaranteed and may take 2-3 weeks. The stall will not be able to go ahead this year.

4.2 Out Nil

5. Reports

5.1 President: Simone Roney

Welcome all and welcome Evita Footman who will be joining the executive team today as our new Treasurer, I thank you for volunteering and do wish you all the best being apart of the executive team for the benefit of our school community.

The Father's Day Stall will not be run this year. We will hopefully be able to carry out our annual Father's Day BBQ Breakfast, but we will discuss further in detail later in the meeting.

Our Obstacle-a-thon is still scheduled for the 25th September 2020.

We have postponed the bake sale date until Term 4, to fit in with school schedules and events.

The executive team is also working closely with Darren to be able to present a new policy and procedures manual for the P & F Association, this will include executive role duties, procedures for events, finances and banking.

5.2 Treasurer: Simone Roney

\$2,001.30 Account 066033 00900722 School Banking

\$800.00 Account 066125 10485367 Footy Tipping

\$15,875.93 Account 066132 10688933 Main Account

Total \$18,677.23

5.3 Principal: Darren McDonald

Catholic Identity

July 28 - Year Five hosted a class liturgy focused on Eucharist

August 4 - Year Three hosted a class liturgy focused on Eucharist.

August 7 - Our year 4 students participated in a retreat in the library to help them to prepare for their upcoming First Eucharist. This was provided for us by 24/7 Ministry.

August 11 - Year 2 also held their class liturgy with the focus being Eucharist as we look to support our Year 4 students.

Teaching and Learning

July 30 - Our inter-school Cross Country team competed at Tomato Lake in our new division for the first time. All students who represented the school did so with pride, gave maximum effort and exhibited outstanding behaviour and sportsmanship. Thanks to Carla Vidovich and Andrew Gaudoin for coordinating.

PP and Kindy Speech and OT screening commenced this week thanks to the coordination of Tiffany Johnson

August 7 - Our year 5/6 students went to Notre Dame to participate in inter-school netball, soccer and football. Teachers have trained the students since term 1 before school one day a week. Much fun was had by all even though the results didn't go our way. The children competed well, displayed excellent behaviour and sportsmanship.

Community

July 29 - The P&F executive met with me to create a policy for our mode of operation.

August 6 - PPG hosted our first Assembly of the term showing us their Literacy and Numeracy focus in the classroom and finishing with a song that related to their numeracy and entertained us all.

August 7 - Board Meeting was held

This was followed by a second Prospective Parent Information session whereby the leadership team presented information about our school and then the year 6 students took the parents on a tour.

Stewardship

Reports went out Thursday July 2.

July 5 - Our Walker Learning Approach PD Part 2 took place via zoom the focus was on planning and documentation and the learning environment.

August 6 - The leadership team travelled to Southern Grove Primary to view The Walker Learning Approach in action and meet with the principal to plan our upcoming PD Day.

August 11- The leadership were at Lumen Christi in Martin after lunch on this day taking part in the CEWA semester run Leader's Forum. The main focus is about Quality Catholic Education and what the roles are of the school and the office in all of this.

New initiatives for year so far:

Catholic Identity:

Endeavouring to forge strong links with the Parish and community. Starting with staff attending a Parish mass together in term 1. Covid 19 has paused this.

Teaching and Learning:

Staff are learning about and starting to dabble in the Walker Learning Approach, for increased engagement and outcome achievement for 21st century learners.

Before School Extra-curricular activities for older students have been initiated such as sports training and choir.

Through extra support and training staff are increasing their capacity to cater for students with special needs

Early Intervention needs are being detected through Speech and OT screening being constructed in Kindy and PP.

Community

P&F have organised a coffee van at assemblies and assembly time is Thursday Mornings to help with parent attendance as well as a footy tipping comp!

5.4 Board: Simone Roney

Maroon pants and Skorts for the Girls.

Social Media Policy was ratified.

A discussion on the Parking situation was had with the council to look at the best approach.

5.5 CSPWA: Simone Northcott

Awards of Excellence nominations are open - Categories are Principal, P&F, Outstanding Parent, Parish. Nominations close on the 1st September and the Winners will be announced at the Catholic Education School Breakfast on the 16th October.

There will be no conference this year.

Nominations can be made at <https://csp.wa.edu.au/awards-of-excellence>

Anyone in the School Community enter nominations for these awards.

6. Business Arising from Previous Minutes

6.1 Bake Sale date change - Due to Year 6 Excursion Date has been changed to Term 4 Week 1, Friday 16th October.

Deanna has done up the flyers for the event. The funds will be going towards the Year 6 Graduation Books. Cakes will be \$2 each and Take home plates \$5-\$10

6.2 Obstacle - A - Thon - planning required

To be held on the 25th September, which is the last day of Term. Sports teacher sorts out the obstacles appropriate to the year groups. Sponsorship Sheets and Envelopes required to be made up. Generally starts at 9am and runs all day, each class goes for about 15mins throughout the day. Cassie Rowe's bike donation to be used for the prize.

Darren to discuss with the Sports Teacher.

Sponsorship Forms and Flyers to go out on Friday 28th August.

Money to be in by the 23rd October to go into the draw for the bike.

Icy poles are given to the children at the end of the Obstacle - A - Thon.

Jayne to check pricing for 370 kids.

Invite the Kindy class that is not there on that day to attend if they wish to do so.

6.3 Father's Day Stall - planning required

The Fathers Day stall will not occur this year, but we will be holding the Fathers Day Breakfast.

This will be held on Thursday 3rd September 2020 due to a conflict with the Board meeting on the Friday 4th.

Last year the cooking started around 7am and Dad and kids arrived at 7.30am.

RSVP required for Catering purposes. Coles Belmont Donated items for last years BBQ.

Sausage Sizzle Decided on instead of Bacon & Eggs due to logistics.

Simone R will ask Deanna to do a Flyer for the event so it can be advertised. Flyers to go out on 21st August.

We could use a ticket system this year to ensure no seconds as ran short last year. They could be handed out on entry to the school.

We will need approx 6-8 volunteers for the event to be able to go ahead.

A father from the school works for Coles Belmont and they donated the food for last years Breakfast. Michelle will seek assistance from Rae to get in touch with this person to see if they are able to donate again this year.

6.4 Disco - Invoice payment and planning required

Disco being held on the 6th November

The invoice was supposed to be paid by the 3rd July.

Motioned at previous meeting to pay.

Invoice is for \$500.00

6.5 Email from Jayne Smithers to Simone Roney re Year 6 Graduation.

Up to \$27 per book for 44 students.

Maximum is on a 120 page book.

The Big Picture Factory will be doing the Graduation Books.

\$1188 Max for the Books.

Motion passed for P&F to pay for the Graduation Books. Money from Bake Sale Funds to be used towards the cost.

Motioned to Pay for Cost Jayne, Seconded by Michelle, No Objections.

6.6 Social Media Policy

The new social media policy has been Ratified by the Board.

The current parent pages will need to be removed and if parents want they can start their own pages as long as they do not have any reference to SMG.

7. New Business

7.1 New Treasurer - Evita Footman

Motion to appoint Evita to Treasurer by Simone Roney, Seconded by Simone Northcott, no objections.

Evita Footman will need to be added to the P&F Signatories. The paperwork will need to be collected from the Commonwealth Bank and Evita will need an client number if she doesn't already have one. The new Signatory forms will need to be signed.

7.2 CSPWA Will be holding a virtual conference this year. If there are any topics people would like discussed they can put them forward on their website.

<https://cspwa.schoolzineplus.com/news?nid=23>

8. Date of Next Meeting Wednesday 9th September at 9am

9. Closing Meeting Closed at 10.00am